

# Imprint

The website is run by The International Society on Loop Quantum Gravity (ISLQG).  
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## Privacy Policy

**How we respect privacy when we deal with personal information collected by our organisation**

This Privacy Policy applies to information we (The International Society on Quantum Gravity, ISLQG in the following) collect about individuals who interact with our organisation. It explains what personal information we collect and how we use it.

If you have any comments or questions about this notice, feel free to contact us at

[info@islqg.org](mailto:info@islqg.org).

## 1. Personal data that we process

The following table explains the types of data we collect and the legal basis, under current data protection legislation, on which this data is processed.

Purpose	Data (key elements)	Basis
Enquiring about our organisation and its work, or requesting information from us	Name, email, message	Legitimate interests - it is necessary for us to read and store your message so that we can respond in the way that you would expect.
Subscribing to email updates about our work	Name, email	Consent - you have given your active consent.
Making a donation	Name, email, address, payment information	Legitimate interests - this information is necessary for us to fulfil your intention of donating money and your expectation of receiving a confirmation message.
Applying for membership	Name, email, country of residence, and, for application for regular membership, academic affiliation, the date of your PhD and the name(s) of your PhD advisor(s). Further documents supporting your application may also have to be submitted as detailed in our constitution, bylaws, and on our website.	Legitimate interests - this information is necessary for us to assess your membership application, thus fulfilling your intention.
Membership	Name, email, country of residence, and, for regular members, academic affiliation, the date of your PhD and	Contract - by agreeing to our Code of Conduct and paying your membership fees you have entered into a contractual relationship with us as set out in our constitution and

	the name(s) of your PhD advisor(s)	bylaws.
Votes and elections	Name, email address, ballots, documents supporting a candidacy.	Consent - as a member, you have the right to take part in votes and elections. Some votes or elections may be held as electronic ballots. You may also be eligible to stand as a candidate for various offices within ISLQG, which may require submitting documents supporting your candidacy. By participating in a vote, or by participating - or standing - in an election, you consent to us processing the data as necessary.
Website functionality	Website activity, stored in cookies.	Legitimate interests - it may be necessary for us to store a small amount of information, usually through cookies, to deliver certain functionality that you would expect, such as remembering the contents of your order before you have fully completed the process, or keeping you logged in.
Website functionality	Email address, password	Consent – as a member we may grant you access to a part of the website only accessible with a password. By using the additional service of the members-only part of the website, you consent to the processing of your data as necessary to offer this functionality.

## 2. How we use your data

We will only use your data in a manner that is appropriate considering the basis on which that data was collected, as set out in the table at the top of this policy.

For example, we may use your personal information to:

- reply to enquiries you send to us;
- handle donations or other transactions that you initiate;
- where you have specifically agreed to this, send you marketing communications by email relating to our work which we think may be of interest to you.
- Process your membership requests, update your membership status, communicate with you with respect to questions or offers stemming from your membership.

### **3. When we share your data**

We will only pass your data to third parties in the following circumstances:

- you have provided your explicit consent for us to pass data to a named third party;
- we are using a third party purely for the purposes of processing data on our behalf and we have in place a data processing agreement with that third party that fulfils our legal obligations in relation to the use of third party data processors; or
- we are required by law to share your data.

We may for example share data with third parties to store and process your membership data as needed. Our website is hosted by a provider and thus some of the data we process is routed through them.

### **4. How long we keep your data**

We take the principles of data minimisation and removal seriously and adopt internal policies in place to ensure that we only ever ask for the minimum amount of data for the associated purpose and delete that data promptly once it is no longer required.

### **5. Rights you have over your data**

You have a range of rights over your data, which include the following:

- Where data processing is based on consent, you may revoke this consent at any time and we will make it as easy as possible for you to do this.
- You have the right to ask for rectification and/or deletion of your information.
- You have the right of access to your information.

More information about your legal rights over your data can be found on the European Data Protection Supervisor's website

<https://www.edps.europa.eu/>

and on the pages of the European Commission

[https://commission.europa.eu/law/law-topic/data-protection/data-protection-eu\\_en](https://commission.europa.eu/law/law-topic/data-protection/data-protection-eu_en)

If you would like to access the rights listed above, or any other legal rights you have over

your data under current legislation, please get in touch with us.

Please note that relying on some of these rights, such as the right to deleting your data, will make it impossible for us to continue to deliver some services to you. However, where possible we will always try to allow the maximum access to your rights while continuing to deliver as many services to you as possible.

## **6. Cookies & usage tracking**

A cookie is a small file of letters and numbers that is downloaded on to your computer when you visit a website. Cookies are used by many websites and can do a number of things, eg. remembering your preferences, granting access to members-only parts of the website, and counting the number of people looking at a website.

Where cookies are used to collect personal data, we list these purposes in section 1 above, along with other personal data that we collect. However, we also use some cookies that do not collect personal information but that do help us collect anonymous information about how people use our website.

## **7. Modifications**

We may modify this Privacy Policy from time to time and will publish the most current version on our website. If a modification meaningfully reduces your rights, we'll notify people whose personal data we hold and is affected.

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The text of this policy was derived from a template by White Fuse

<http://www.whitefuse.com/>

for charities, non-profits and membership associations, available at

<https://whitefuse.com/blog/privacy-policy-notice-template>